

# Public Document Pack



Friday, 27 December 2019

To: Members of the SCR - Skills & Employment Board and Appropriate Officers

You are hereby invited to a meeting of the Sheffield City Regional Mayoral Combined Authority to be held at **11 Broad Street West, Sheffield, S1 2BQ**, on: **Monday, 6 January 2020** at **11.00 am** for the purpose of transacting the business set out in the agenda.

A handwritten signature in black ink, appearing to read 'D. Smith'.

Dr Dave Smith  
**Chief Executive**

## **Member Distribution**

Councillor Julie Dore (Co-Chair)  
Councillor Nuala Fennelly  
Councillor Denise Lelliott  
Councillor Tim Cheetham  
Councillor Tricia Gilby  
Dr Ruth Adams

Sheffield City Council  
Doncaster MBC  
Rotherham MBC  
Barnsley MBC  
Chesterfield MBC  
SCR Executive Team

SCR - Skills & Employment Board

Monday, 6 January 2020 at 11.00 am

Venue: 11 Broad Street West, Sheffield, S1 2BQ



## Agenda

Agenda Ref No	Subject	Lead	Page
1.	Welcome and Apologies	Cllr Julie Dore	
2.	Declarations of Interest by individual Members in relation to any item of business on the agenda  Declarations of Interest by individual Members in relation to any item of business on the agenda.	Cllr Julie Dore	
3.	Urgent items / Announcements	Cllr Julie Dore	
4.	Public Questions of Key Decisions	Cllr Julie Dore	
5.	Minutes of the meeting held on	Cllr Julie Dore	5 - 8
6.	Matters Arising	Ms Krysia Wooffinden	9 - 12
7.	The Health Led Employment Trial	Ms Krysia Wooffinden	13 - 16
8.	Adult Education Budget- delivery overview	Rob Harvey	17 - 40
9.	Performance Dashboards	Ms Sue Sykes	41 - 62
10.	Any Other Business	Cllr Julie Dore	
<b>Date of next meeting:</b> Monday, 24 February 2020 at 11.00 am <b>At:</b> 11 Broad Street West, Sheffield S1 2BQ			

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**SCR - SKILLS & EMPLOYMENT BOARD**

**MINUTES OF THE MEETING HELD ON:**

**TUESDAY, 22 OCTOBER 2019 AT 1.00 PM**

**11 BROAD STREET WEST, SHEFFIELD, S1 2BQ**



**Present:**

Julia Muir (Chair)	Private Sector LEP Board Member
Councillor Nuala Fennelly	Doncaster MBC
Councillor Tim Cheetham	Barnsley MBC
Councillor Tricia Gilby	Chesterfield MBC
Councillor Sarah Allen	Rotherham MBC

**Officers in Attendance:**

Krysia Wooffinden	Assistant Director - Skills, Employment and Education	SCR Executive Team
Andrea Fitzgerald	Assistant Director Skills & Employment	Sheffield City Region
Jonathan Guest		Sheffield City Region
Felix Kumi-Ampofo	Assistant Director - Programme Assurance	SCR Executive Team
Sue Sykes	Assistant Director - Operational Contracts	SCR Executive Team

**Guests in Attendance**

Councillor Chris Furness	Derbyshire Dales DC
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**Apologies:**

Councillor Julie Dore	Sheffield City Council
Philippa Sanderson	Private Sector LEP Board Member
Councillor Denise Lelliott	Rotherham MBC
Dr Ruth Adams	SCR Executive Team

**1 Welcome and Apologies**

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

**2 Declarations of Interest by individual Members in relation to any item of business on the agenda**

None.

**3 Urgent items / Announcements**

None.

4 **Public Questions of Key Decisions**

None.

5 **Minutes of the meeting held on 27 August 2019**

RESOLVED: That the minutes of the meeting of the Board held on 27 August 2019 be agreed as a true record.

6 **Matters Arising**

Cllr N Fennelly asked that her apologies be recorded in the minutes of the last meeting.

7 **Strategic Economic Plan/Local Industrial Strategy**

A paper and presentation were received to provide the Board with an update following discussion at the LEP Board and feedback from the Thematic Boards which provided a steer on the vision, objectives and broad policy for the emerging Strategic Economic Plan.

An early draft of the Plan was provided to inform a discussion on priorities for the Plan.

The Board was informed that the evidence base had been signed off by the LEP Board and was now publicly available to inform wider research.

The Board were informed of the extensive means of engagement that had been undertaken.

Cllr Gilby commented that the vast majority of engagement had been in the four South Yorkshire districts.

F Kumi-Ampofo agreed but informed the Board that this would be redressed in the coming months. He also asked for suggestions on engaging with hard-to-reach communities.

Cllr Fennelly requested a breakdown by area of the engagement across the SCR.

It was noted that the latest iterations of the plan had more of a 'place' feel.

Changes from previous versions were explained, noting that the plan focused on inclusive growth, prosperity and opportunity with more holistic targeting and a greater emphasis on relationships with other agencies.

SCR intended to be at the forefront of the fourth industrial revolution. To enable this it was vital to have a skill system that worked.

There was a need to ensure that people were better prepared for work with a lifelong learning mind-set.

The Board discussed at length the need for schools and other educational establishments not just to focus on GCSE's. Young people should not be judged by the number of GCSE's they had achieved, these examinations did not suit everyone.

It was agreed that there would be better options for some young people, for example STEAM subjects and it was important to identify the right pathway for each individual.

It would be important to work with employers to identify the skills needed and to feed this into the education system it would also be helpful to encourage employer involvement in schools.

The presentation set out the objectives, outcomes and interventions planned around skills and employability including a focus upon higher level qualifications, transferable skills and retraining opportunities.

The Chair thanked Felix for his presentation.

## 8 **Establishment of an Advisory Group for Skills & Employment**

The Board considered a report which presented proposed membership and approach to the appointment of employers for the Skills and Employment Specialist Advisory Network.

The network was intended to support the activity of the Board by providing broader expertise and knowledge on the key priority areas.

The report set out a list of named representatives who had already agreed to be part of the network or had been approached and conformation of acceptance was awaited. These would form the core membership with additional members included where specialist areas of knowledge were required.

To maximise employer participation the report suggested a proposed approach:

- Each local authority would be invited to put forward the name of two businesses from their local area who was championing innovation to support growth, was engaged on the agenda of skills and employment and was committed to adding value to the network.
- An invitation would be made to one employer body that represented business views from across the board.
- In recognition of the focus on innovation, to support growth in the region, two invitations to be made to employer bodies that represented that.

Section 3 of the report listed alternative approaches which the Board rejected as too limiting.

The Board agreed that the establishment of a Virtual Employer Network would be useful to maximise employer engagement, noting that this was less onerous than attending meetings.

It was also noted that the non-constituent authorities could also have useful input into the Network.

It was hoped that recruitment would be completed by the end of the year with the first meeting of the Network to be held in January 2020.

RESOLVED – That the Board:

- (i) Endorse the current named representatives for the Network.
- (ii) Agree the proposed approach for the recruitment of employer representatives, sectors and organisations as set out in the report.
- (iii) Charge the SCR Executive to recruit to the agreed approach and establish a first meeting of the Network in January 2020.

9 **Forward Plan**

The Board noted several items for future meetings including:

- Update on the Strategic Economic Plan
- Performance Dashboard
- Deep dive into the Skills Bank Programme, although this could be provided for information outside of the meeting
- Local Growth Fund Approvals

10 **Any Other Business**

None.

In accordance with Combined Authority’s Constitution/Terms of Reference for the Board, Board decisions need to be ratified by the Head of Paid Services (or their nominee) in consultation with the Chair of the Board. Accordingly, the undersigned has consulted with the Chair and hereby ratifies the decisions set out in the above minutes.

Signed .....

Name .....

Position .....

Date .....



**SKILLS AND EMPLOYMENT BOARD**

**6 January 2020**

**MATTERS ARISING**

**Purpose**

This paper provides an update on matters arising from the previous meeting – 22 October 2019

**Item  
no.**

**6. Strategic Economic Plan**

Members requested details on the planned consultation with the non-constituent members of the Combined Authority and greater detail with regard to the consultation activities, by Local Authority area, already undertaken in the development of the SEP and LIS to better understand levels of stakeholder contributions to date. Please see appendix 1 for a breakdown

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## Matters Rising Appendices

<p><b>Overlap area engagement:</b></p>	<p>SCR is engaging with neighbouring LEP areas, primarily D2N2, Humber LEP and West Yorkshire. In engaging with D2N2, we are developing a conversation with the former overlapping local authorities and through engagement of the D2N2 LEP ensuring that feedback and input is incorporated.</p>
<p><b>Engagement through the SEP:</b></p>	<p>South Yorkshire Stakeholders Engaged:</p> <ul style="list-style-type: none"> <li>• LEP Board Members</li> <li>• All Councils:             <ul style="list-style-type: none"> <li>○ Chief Execs &amp; Leaders</li> <li>○ Planning</li> <li>○ Infrastructure</li> <li>○ Economic development</li> <li>○ Housing</li> </ul> </li> <li>• Chambers:             <ul style="list-style-type: none"> <li>○ Sheffield Chamber of Commerce</li> <li>○ Doncaster Chamber of Commerce</li> <li>○ Barnsley &amp; Rotherham Chamber of Commerce</li> </ul> </li> <li>• South Yorkshire Housing Association &amp; Provider Forum</li> <li>• Both Sheffield Universities (Exec team and academic departments)</li> <li>• All colleges collectively (and currently meeting 1-2-1)</li> <li>• Doncaster Sheffield Airport</li> <li>• Sheffield City Partnership</li> <li>• Doncaster Opportunity Area</li> <li>• FSB</li> <li>• CBI</li> <li>• LEP Voluntary and Community Sector Group:             <ul style="list-style-type: none"> <li>○ Zest</li> <li>○ Coalfields Regeneration Trust</li> <li>○ Voluntary Action</li> <li>○ Community First Credit Union</li> </ul> </li> <li>• LEP Health Network</li> <li>• LEP Skills Network</li> <li>• South Yorkshire Head Teacher Representatives</li> <li>• South Yorkshire Police</li> <li>• Sheffield Property Association</li> <li>• Academic Health Network</li> <li>• Employers (not limited to):             <ul style="list-style-type: none"> <li>○ Liberty Steel</li> <li>○ Sheffield Forgemasters</li> <li>○ McLaren</li> <li>○ PES</li> <li>○ Nprime</li> <li>○ Twinkl</li> <li>○ Grimm &amp; Co</li> <li>○ Strata</li> <li>○ AESSEAL</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ KPMG</li><li>○ Grant Thornton</li><li>○ DLA Piper</li><li>● National Think Tanks: Nesta, JRF, IPPR and CPP</li><li>● Government Departments: DWP, MHCLG, BEIS</li><li>● Clinical Commissioning Group (collectively)</li><li>● Sheffield City Growth Board</li><li>● Manufacturing Forum</li><li>● Institute of Engineering and Technology</li><li>● SCR Sector Groups: Health Technology, Manufacturing</li><li>● Barnsley Digital Media Centre</li><li>● AMRC Training Centre</li><li>● AWRC/Olympic Legacy Park</li><li>● Digital, Arts and Culture organisations:<ul style="list-style-type: none"><li>○ CAST</li><li>○ Barnsley Civic</li><li>○ Museums Sheffield</li><li>○ S1 Artspace</li><li>○ SIV</li><li>○ Showroom</li><li>○ Doncaster Creates</li><li>○ Wentworth Woodhouse</li></ul></li><li>● Sheffield Digital</li><li>● Sheffield Technology Parks</li></ul>
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**SKILLS & EMPLOYMENT BOARD**

6 January 2020

**Health Led Trial, next steps****Purpose of Report**

The paper and accompanying presentation provides Board members with the following:

- An understanding of the client group engaging with the trial
- A sense of the likely outcomes from the trial in advance of the research outcomes in 2021/22
- Thoughts on next steps

**Thematic Priority**

Develop the SCR skills base, labour mobility and education performance

**Freedom of Information**

This paper will be made available under the MCA transparency scheme

**Recommendations**

That Board Members:

Note the contents of the report and presentation and consider how this work can be developed further as the trial ends in October 2020.

**1. Introduction**

- 1.1** Established by the Work and Health Unit in response to the Work and Health Green Paper, the Health Led Employment Trial (The Trial) is the largest social research trial of its kind in the UK. The objective of the trial is to test whether employment support outcomes for people with health issues are improved if employment services are delivered in a health setting rather than through traditional DWP settings. Sheffield City Region is one of two sites, the other being in the West Midlands Combined Authority (WMCA) area.
- 1.2** Following Governance approval at the MCA and the previous Skills and Employment Executive Board, the trial commenced delivery in May 2018. The referral window for the trial closed at the end of October 2019, and delivery will conclude at the end of October 2020 thus allowing for those residents receiving the service. who joined in October 2019 to receive their entitled 12 months of support.

- 1.3 The outcome from the research will be captured in a nationally commissioned Full Impact and Economic Assessment. This evaluation will include the qualitative evidence to form an assessment of the impact and effectiveness of IPS for the target groups and will aggregate the findings from SCR and the West Midlands. Locally, Sheffield Hallam University are collecting early lessons learnt from the SCR trial. This will report back in the New Year.

## 2. Proposal and justification

- 2.1 **The SCR programme** was to take a proven employment support model, Individual Placement and Support (IPS), which most commonly works with people with severe mental health issues, and to modify it to deliver at a greater scale. The aim was to see if the same level of results can be achieved for people with more common mental and physical health challenges.

### **The 8 Principles of the Individual Placement and Support (IPS) Model are:**

1. To get people into competitive employment
2. Open to all those who want to work
3. To find jobs consistent with people's preferences
4. Speed of support - using a 'place' then 'train' model, quickly activating job search alongside delivery of work, health and wider support needs
5. IPS Employment Specialists placed into clinical teams
6. IPS Employment Specialists develop relationships with employers to seek opportunities based upon a person's work preferences
7. Provision of time unlimited, individualised support for the person and their employer

Access to specialist benefits counselling was included.

- 2.2 During the referral window (May 2018-October 31<sup>st</sup>, 2019), 6117 participants agreed to take part, with 50% receiving the established service and 50% receiving the modified IPS service. This approach was made clear to all participants prior to them signing up for the trial.

Key headlines include:

- **Participation in the trial is broken down 58% unemployed, 42% in work and struggling on joining the trial**, this was a much stronger interest from employed participants than anticipated.
- **Across all participants 18% have a degree, 45.6% are qualified to Level 3 and above, 71% are qualified to level 2 and above.**
- **The highest participant group is the 50-54-year olds at 13% of all participants.** This correlates with health conditions increasing with age and perhaps an increasing awareness of them as an obstacle.
- **Over 87% of participants are white.** Although in line with ethnicity demographics in the Region - partners believe with some ethnic groups where discussion of mental health issues is culturally sensitive although strong work was started in community settings through the trial, more could be done to address this.
- **The average trial participant identifies with having 6 separate health conditions,** the most one person identified was 16, stress, anxiety and back and neck problems ranking the highest.
- **SCR GP's referred 18% of participants** in the West Midlands this was 15%,
- **Hospital referrals were significant at 25%** in the West Midlands this was 4.3%. SCR health stakeholders increasingly recognise the value of work as a health outcome, evidenced in the high levels of health referrals.
- **342 formerly unemployed participants receiving the IPS service being tested, have successfully competed for and secured a job they wanted** – a review of job preferences for this group appear to be driven by a desire for flexibility in working hours.

**2.3** Alongside the tangible metrics and outcomes, through the trial, we were seeking to affect cultural changes in the approach to service delivery. There are some early indications of success coming as a result of the partnership approach to the co-design and delivery of the trial. Anecdotal evidence from key stakeholders suggests that continuation of service of this type would be welcomed by residents and referring agencies in the SCR. Successes to date are detailed below:

**2.3.1 5 well established Local Integration Boards across the SCR, held up as national good practice.** Driven by Local Authorities in each area, Derbyshire being the fifth and involving partners such as health stakeholders (CCGs, GP's, Support Workers), colleges, providers and the Third Sector, these Integration Boards have been scrutinising support pathways for vulnerable groups which are resulting in system changes leading to better services for disadvantaged groups.

**2.3.2 Working with health partners at senior and operational levels in the design the trial has ensured high levels of engagement in the delivery of the service.** This has ensured that the service is well integrated, has maximised value for money and has achieved a good level of credibility evidenced in the referral volumes and feedback. Specific impacts include:

- **Work is now recognised as a health outcome** across the ICS, this means health professionals are discussing employment in clinical conversations ensuring those who can stay in work do as its proven to be more beneficial for the majority of people (depending on individual circumstances).
- **The ICS working with Local Authorities and other partners have successfully bid to run a successor programme of support**, like the Trial, but focusing support on individuals with severe mental health conditions. This has built upon the considerable development work done for the trial and has utilised early learning to continually improve and target provision.
- **SCR had significantly greater success in achieving strong referral numbers from GP's and Hospitals.** Feedback from GPs is very positive about the ability to refer patients into this level of support and a strong desire for a successor to this work. As a result, Greater Manchester have been in touch to learn from us in order to replicate with their programmes.

**2.3.3 Offer of in-work employment, skills and health support is attractive to employers and employees.** The service received a greater demand from employers and employed residents than forecasted, we also believe this support will evidence that people have managed to sustain work rather than prolonging sickness absence or leaving.

**2.3.4 The delivery of the service and the clear structure of the IPS model of support,** which blends a strength-based model of work placement (defined as finding the opportunity that most strongly matches the skills, talents and motivation of the individual) with rapid progress into work and ongoing support has received very positive feedback from participants and referring partners. The feedback suggests that this should be embedded in future local service design.

**2.3.5 Underpinning the service with a strong well-recognised brand and marketing,** we believe the independent brand alongside a trusted logo (NHS) has supported the attractiveness of the programme to health professionals and community members who associated DWP and LA brands with enforcement activities in some instances, particularly around benefits. Feedback from stakeholders suggest this is well identified and should be retained by us as an umbrella brand for future support in this area enabling us to retain engagement in support of this type.

### 3. Consideration of alternative approaches

**3.1** The Health Led Trial is classified as a social policy trial subject to Health Research Authority clearance. A robust design and commissioning process included a detailed exploration of design and delivery options and research ethics, and equalities, health and data management impact analysis. Through the lessons learnt work and the formal evaluation consideration can be given to changes if a future programme was commissioned.

### 4. Implications

#### 4.1 Financial

The trial was fully funded via the Work and Health Unit as is the evaluation. There are no financial implications once the trial concludes. Part of the evaluation will consider the cost of delivery of the service to inform future planning.

#### 4.2 Legal

There are no legal implications to this paper.

#### 4.3 Risk Management

Risk management was a key feature of the detailed planning work with the Work and Health unit, which included medical ethics evaluations. There were delivery risks that were closely monitored throughout the duration of the Trial between the SCR, the CCG and the South Yorkshire Housing, who were procured to deliver the service.

#### 4.4 Equality, Diversity and Social Inclusion

An equalities impact assessment was undertaken. The trial has received approval by the Research Ethics Committee of the Medical Research Council and is delivered within those values and judgements. The performance of the trial is monitored against a series of indicators enabling us to ensure all who can participate are able to.

### 5. Communications

**5.1** The Trial has a comprehensive communications and marketing plan. All activity is signed off and approved by the Medical Research Committee.

### 6. Appendices/Annexes

NONE

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Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

- [www.workingwin.com](http://www.workingwin.com)
- <https://www.gov.uk/government/consultations/work-health-and-disability-improving-lives/work-health-and-disability-green-paper-improving-lives>
- <https://www.local.gov.uk/marmot-review-report-fair-society-healthy-lives>
- <https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>
- <https://www.england.nhs.uk/wp-content/uploads/2016/02/Mental-Health-Taskforce-FYFV-final.pdf>
- <https://www.england.nhs.uk/wp-content/uploads/2016/04/gpfv.pdf>



**SKILLS & EMPLOYMENT BOARD**

**6 January 2020**

**Adult Education Budget**

**Purpose of Report**

The paper and accompanying presentation provides Board members with an overview of how the Adult Education Budget is currently being utilised in the Sheffield City Region.

**Thematic Priority**

Develop the SCR skills base, labour mobility and education performance

**Freedom of Information**

This paper will be made available under the MCA transparency scheme

**Recommendations**

That Board Members:

Note the contents of the report and presentation and request that Members use the analysis for discussion on the future strategic direction of the Adult Education Budget.

**1. Introduction**

- 1.1 Adult Education Budget (AEB) is the responsibility of the Secretary of State for Education and administered by the Education and Skills Funding Agency (ESFA). Devolution of AEB is an integral element of the SCR devolution deal with government.
- 1.2 The SCR has undertaken detailed analysis of the current nationally run programme in order to inform future options for devolved delivery, if this occurs.

**2. Proposal and justification**

- 2.1 The presentation attached at appendix 1, provides Members with:
  - An analysis of how the Adult Education Budget is being utilised in the Sheffield City Region currently
  - A profile of the learners benefitting from that budget
- 2.2 Currently there are a total of **250** providers deliver AEB funded training. Of the 250 providers delivering locally 222 are based outside the SY, spending 35% of the total allocation. Whilst some of this delivery is specialised and not available locally, much could be delivered by local colleges and training providers if AEB was managed differently.

The two actions detailed below at 2.2.1-2.2.2 have the potential to release an additional £4.8m directly into commissioned provision for local priorities.

**2.2.1 Minimum contract thresholds** - If we were in control and set a minimum contract threshold of £100k this would reduce the number of grant providers to 21; enable a meaningful relationship between the MCA and their providers. This would enable the opportunity for the Board to set clear priorities and manage funding effectively. This is an approach adopted by the other MCA who are all reporting significant improvements in relationships and delivery.

**2.2.2 Limiting the flow of money from local providers** - there is also the potential to place limits on how providers who are based outside of SY use sub-contracting.

To provide an example, two colleges external to the SCR are currently funded to deliver training to SY residents. Both colleges take a management fee from the grant they receive (up to 20%) and then subcontract £1.1m to a single provider to deliver health and beauty and complementary therapies (£693,000 of the £1.1m is for complementary therapies). This is 3.1% of the total AEB allocation for SCR which to provide some scale is double the allocation to Doncaster Metropolitan Borough Council for all of their classroom and community learning provision, which is currently £550k.

**2.3** The LEP has for the previous 5 years had responsibility for capital funding for vocational training – we can be smarter in joining capital funding with training cash.

### **3. Consideration of alternative approaches**

**3.1** n/a

### **4. Implications**

#### **4.1 Financial**

There are no direct implications for the MCA as a consequence of this paper, although the paper and presentation highlights the financial position of the AEB within the SCR.

#### **4.2 Legal**

There are no legal implications to this paper.

#### **4.3 Risk Management**

Currently AEB is the responsibility of the ESFA, acting on behalf of the Secretary of State for Education. There are therefore no direct risk management responsibilities for the MCA to consider. Should the MCA assume responsibility for the management of AEB in the future a full risk assessment would be commissioned and undertaken.

#### **4.4 Equality, Diversity and Social Inclusion**

AEB supports those who are either currently unemployed or who have not achieved basic qualification levels to achieve these thus promoting social inclusion, diversity and equality.

### **5. Communications**

**5.1** Should the MCA assume responsibility for AEB in the future a comprehensive communications strategy will be required. The MCAs communication approach with AEB providers will need to be both timely (noting the significance of planning in advance) and comprehensive.

### **6. Appendices/Annexes**

**6.1** Appendix 1 – Overview of the AEB

Appendix 2 - Overview of the AEB

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Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

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## Appendix 1

### **The Adult Education Budget (AEB)**

The majority of public funding for non-apprenticeship adult (19+) further education in England is provided by the Education and Skills Funding Agency (ESFA) through AEB.

AEB is delivered through Colleges, Local Authorities, Independent Training providers and community groups.

#### **Statutory Entitlements**

The AEB supports a wide range of training and education provision. These include statutory entitlements to full funding for certain adult learners:

- English and maths, up to and including level 2, for individuals aged 19 and over, who have not previously attained a GCSE grade A\* to C or grade 4, or higher, and/or
- first full qualification at level 2 for individuals aged 19 to 23, and/or
- first full qualification at level 3 for individuals aged 19 to 23.

The Government has additionally announced that an entitlement to free basic digital skills will begin from the 2020-21 academic year.

#### **Local Flexibility**

The AEB also supports delivery of flexible tailored provision for adults, including qualifications and components of these and/or non-regulated learning, up to level 2.

The ESFA call this 'local flexibility'. Local flexibility provision either is fully or co-funded, depending on the learner's prior attainment and circumstances. Whether adult learners can have their course fees paid from the AEB depends on several factors, including their age, their employment status, their past educational attainment and the course they are studying. Those who are eligible for funding either have all their course fees paid (fully-funded) or some of the fees and the learner or the college are responsible for paying the remainder (co-funding).

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# SHEFFIELD CITY REGION ADULT EDUCATION BUDGET LEARNERS (17/18)

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# ADULT EDUCATION BUDGET (AEB) OVERVIEW

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- Sheffield City Region Mayoral Combined Authority is working closely with the Department for Education and the Education and Skills Funding Agency to be in a position to take on responsibility for the Adult Education Budget(AEB) as soon as possible. We anticipate that this budget would be around £36m per annum.
- 6 other MCAs (Cambridgeshire and Peterborough, Greater Manchester, Liverpool City Region, Tees Valley, West Midlands and West of England) and Greater London Authority took on responsibility for their AEB from August 2019.
- North of Tyne will be managing their AEB from August 2020.



# ADULT EDUCATION BUDGET (AEB) OVERVIEW

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- AEB includes all ESFA participation and support funding for eligible learners aged 19 and over
- AEB's principle purpose is to engage adults and provide them with skills and learning needed for work, an apprenticeship or further learning
- AEB supports three legal entitlements:
  - full funding for eligible learners (English and Maths,
  - First full level 2 for learners aged 19 – 23,
  - First full level 3 for learners aged 19 – 23)
- AEB enables adults to enrol on flexible tailored programmes of learning, which do not need to include a qualification, to help those furthest from learning or employment

# ADULT EDUCATION BUDGET (AEB) LEARNERS

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# AEB LEARNER PARTICIPATION - GEOGRAPHY

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	ONS Population Estimates (19+)	Population Share	AEB Learner Count	AEB Learner Share
Barnsley	190,483	18%	5163	19%
Doncaster	239,615	22%	6545	25%
Rotherham	203,305	19%	4778	18%
Sheffield	453,898	42%	10174	38%
Total	1,087,301		26660	

This slide compares the population distribution with the distribution of AEB Learners. Note these AEB learner numbers do not include learners in AEB funded community learning. Different learners also have different levels of funding.

The data would suggest that there is correlation between AEB Learners and the general population.

# AEB LEARNER PARTICIPATION - GENDER

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Resident LA	AEB Learner Count	% AEB Participation	% by Population (ONS)
<b>SCR</b>	<b>26,660</b>		
Female	14,887	55.84%	50.90%
Male	11,773	44.16%	49.10%

Adult Education has always had more women learners than men nationally (63% Female & 37% Male). Locally the difference between the genders is smaller.

However as a skills intervention it is successfully engaging women in SCR.

# AEB LEARNER PARTICIPATION - ETHNICITY

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Resident LA	AEB Learner Count	% AEB participation by Ethnicity	% Population (ONS)
<b>SCR</b>	<b>26,660</b>		
Asian/ Asian British	2,151	8.07%	4.78%
Black/African/Caribbean/Black British	2,131	7.99%	1.92%
Mixed/ Multiple Ethnic Group	656	2.46%	1.55%
Not App/Unknown	275	1.03%	0.00%
Other Ethnic Group	1,499	5.62%	1.13%
White	19,948	74.82%	90.63%

Taken as a whole SCR is not a particularly ethnically diverse part of the country (less than 10% Non-white). However learners from ethnic minorities are actually over represented suggesting that as a skills intervention it is particularly good at engaging these groups.

# AEB LEARNER PARTICIPATION - ETHNICITY

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# AEB LEARNER PARTICIPATION - UNEMPLOYMENT

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	Enrolments	% of Total Enrolments
Total AEB Enrolments	47,592	100%
Unemployed enrolments	32,100	67%
Of which are young people	5,847	12%

Two thirds of AEB enrolments are people who are unemployed. Nationally this is 62%.

This skills intervention is already working with the cohorts we would probably want it to. Anecdotally we know that Jobcentre Plus and the Work and Health Programme are signposting unemployed people to receive AEB funded support with learning and skills.

# AEB LEARNER PARTICIPATION - AGE

Resident LA	AEB participation Learner Count							% Participation by Age Band						
	19-23	24	25-30	31-49	50-64	65+	All 19+	19-23	24	25-30	31-49	50-64	65+	All 19+
Barnsley	748	137	909	2,257	1,049	63	5,163	14%	3%	18%	44%	20%	1%	100%
Doncaster	1,060	206	1,297	2,760	1,166	56	6,545	16%	3%	20%	42%	18%	1%	100%
Rotherham	710	146	884	2,101	918	19	4,778	15%	3%	19%	44%	19%	0%	100%
Sheffield	1,700	339	1,902	4,599	1,575	59	10,174	17%	3%	19%	45%	15%	1%	100%
SCR	4,218	828	4,992	11,717	4,708	197	26,660	16%	3%	19%	44%	18%	1%	100%
							Cumulative %	16%	19%	38%	82%	99%	100%	

Resident LA	ONS Population Estimates							ONS Population Estimates %						
	19-23	24	25-30	31-49	50-64	65+	All 19+	19-23	24	25-30	31-49	50-64	65+	All 19+
Barnsley	13,109	3,109	18,886	59,171	49,676	46,532	190,483	7%	2%	10%	31%	26%	24%	100%
Doncaster	16,029	3,882	25,021	74,956	61,725	58,002	239,615	7%	2%	10%	31%	26%	24%	100%
Rotherham	13,847	3,149	20,101	62,679	52,506	51,023	203,305	7%	2%	10%	31%	26%	25%	100%
Sheffield	63,028	11,651	57,084	134,351	94,846	92,938	453,898	14%	3%	13%	30%	21%	20%	100%
SCR	106,013	21,791	121,092	331,157	258,753	248,495	1,087,301	10%	2%	11%	30%	24%	23%	100%
							Cumulative %	10%	12%	23%	53%	77%	100%	

The bulk of AEB learners in SCR are aged 31 – 49(44%).

Looking at the overall population of SCR compared to the population of AEB Learners – AEB learners are over-represented in all the age groups up to and including the 31-49 age group, then the 50-64 and 64+ are under-represented.

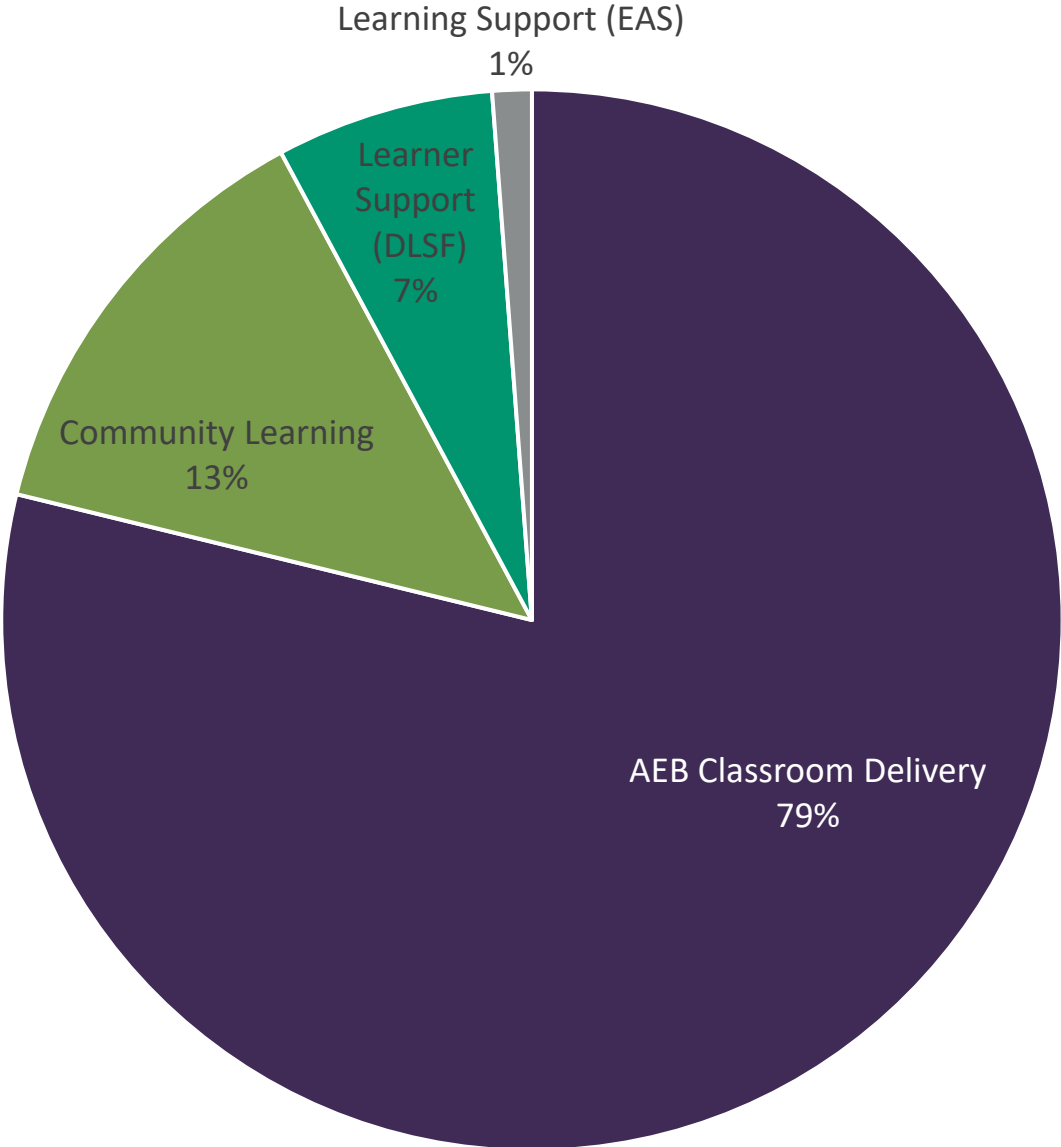


**SCR ADULT EDUCATION**  
**BUDGET PROVISION (17/18)**

# AEB FUNDING - BY PROVISION

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- 80% of AEB funding goes on classroom delivery,
- 13% goes on Community Learning
- 8% is spent on either Discretionary Learner Support or Learning Support.



# AEB FUNDING - CLASSROOM DELIVERY BY LEVEL

---

The majority of classroom delivered AEB is pitched between Entry Level and Level 2. There is only a small proportion of learning delivered at Level 3.

Notional Learning Aim Level	Enrolments	% Enrolments
Entry Level	13,888	29%
Level 1	15,210	32%
Level 2	17,968	38%
Level 3	516	1%
Not Applicable / Not Known	22	0%
	47,604	100%

# AEB FUNDING - CLASSROOM DELIVERY BY LEVEL

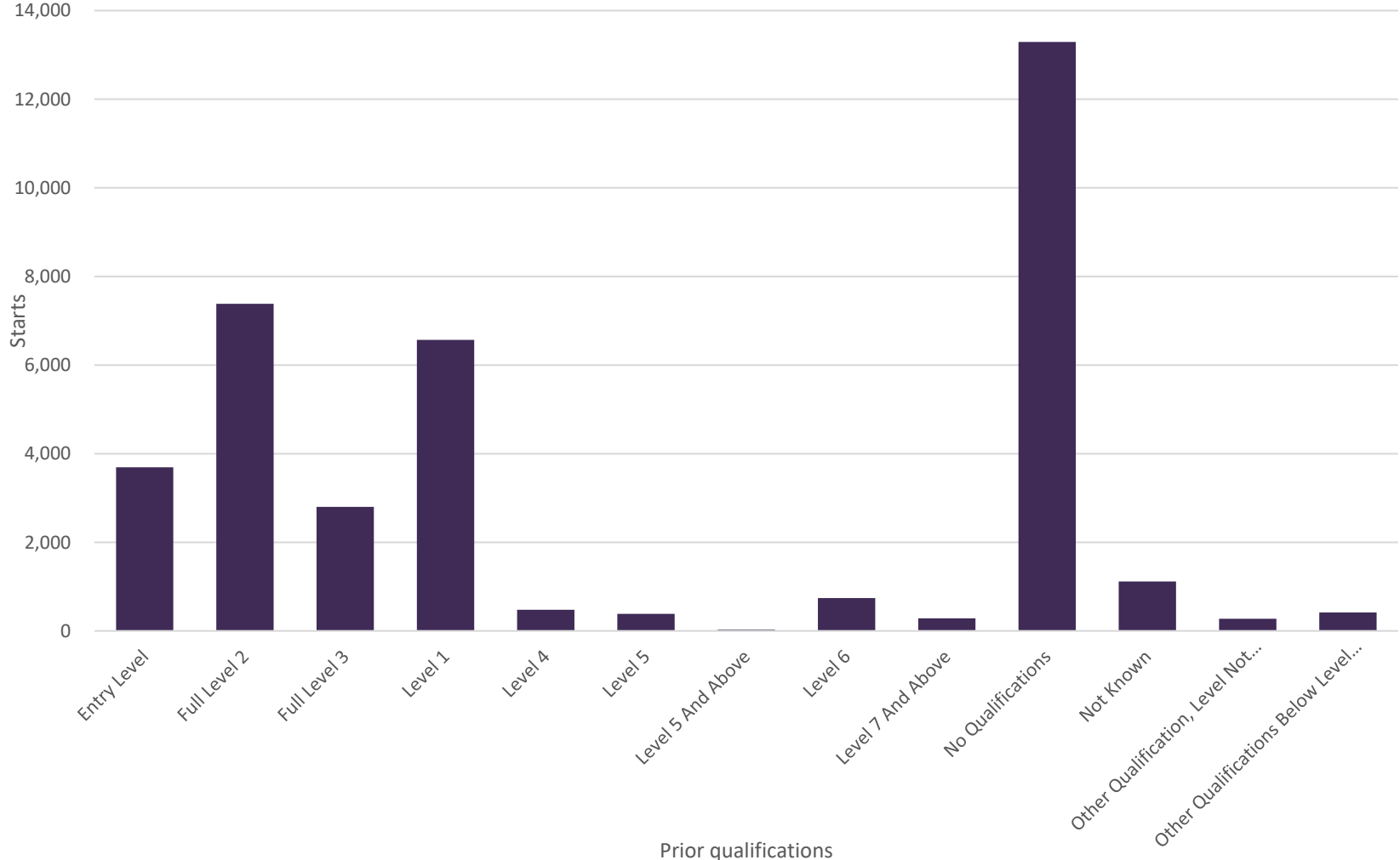
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Level 2	17,968	38%
Level 3	516	1%
Not Applicable / Not Known	22	0%
	47,604	100%

# AEB ENROLMENTS - PRIOR LEARNING LEVEL

The majority of AEB learners have No Prior Qualifications at the point of enrolment.



# AEB ENROLMENTS - BY SECTOR SUBJECT AREA AND LEVEL

There are two significant peaks in terms of the distribution of Classroom Enrolments by Sector Subject Area – they are Health, Public Services and Care at Level 2 and Preparation for Life and Work at Level 1.

Sector Subject Area	Enrolments				
	Entry level	Level 1	Level 2	Level 3	Total Enrolments
01 - Health, Public Services and Care	67	735	6,120	141	7,063
02 - Science and Mathematics	22	12	88	48	170
03 - Agriculture, Horticulture and Animal Care		25	159	20	204
04 - Engineering and Manufacturing Technologies	3	54	1,336	33	1,426
05 - Construction, Planning and the Built Environment	33	579	299	18	929
06 - Information and Communication Technology	922	576	386	30	1,914
07 - Retail and Commercial Enterprise	12	844	1,980	22	2,858
08 - Leisure, Travel and Tourism	1	75	287	20	383
09 - Arts, Media and Publishing	34	79	32	77	222
10 - History, Philosophy and Theology	18			1	19
11 - Social Sciences			1	48	49
12 - Languages, Literature and Culture	31	74	52	6	163
13 - Education and Training	30		371	1	402
14 - Preparation for Life and Work	3,170	7,523	636		11,329
15 - Business, Administration and Law	166	1,835	2,381	51	4,433
<b>Grand Total</b>	<b>4,509</b>	<b>12,411</b>	<b>14,128</b>	<b>516</b>	<b>31,564</b>
<b>% by Level</b>	<b>14%</b>	<b>39%</b>	<b>45%</b>	<b>2%</b>	

# THANK YOU

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## SKILLS & EMPLOYMENT BOARD

6<sup>th</sup> JANUARY 2020

### PERFORMANCE DASHBOARD

#### Purpose of Report

This paper and accompanying performance dashboards, provide board members with up to date performance information on all skills and employment programmes delivered on behalf of the LEP and MCA.

#### Thematic Priority

Develop the SCR skills base, labour mobility and education performance

#### Freedom of Information

This paper is not exempt from FOI requests and will be published in line with the Combined Authority Publication Scheme.

#### Recommendations

That Board Members:

1. Scrutinise the performance information provided in order to identify future performance deep-dives or significant areas of risk;

## 1. Introduction

1.1 Performance dashboards for the skills and employment programmes of the LEP and MCA are attached for members to review

- Working Win - The Health Led Employment Trial - **Appendix 1**
- Skills Bank - **Appendix 2**
- Local Growth Fund (Skills Capital) – **Appendix 3**
- The Enterprise Advisor Network - **Appendix 4**

## 2. Proposal and justification

2.1 The following is a summary of performance by programme:

### 2.1.1 Working Win- Health Led Employment Trial:

Further programme detail is provided in **Appendix 1a**  
A full performance dashboard is provided at **Appendix 1b**

This programme is delivering an intensive employment support programme in health settings. It is available to anyone whether they are in work or not as long as they are

registered with a GP in South Yorkshire and Bassetlaw and do not have a serious condition.

The total investment in this programme is £9.05m. Funds are invested in the delivery of the service, the technical activities to deliver a registered trial within the NHS, marketing and communication activities to stimulate involvement in the trial and activity to support health professionals to include work in their clinical discussions.

The outputs/outcomes to be achieved from this Trial are:

- Number of people engaged in the service being tested = 3,600
- Positive progression after 3 months of support = 3,206
- Job starts (paid work) = 1,125
- Job sustainment beyond 3 months = 938

### **Performance summary**

The referral window closed on 31<sup>st</sup> October and 2,944 customers have started on the trial. This is 82% of the contracted total (3,600), however the range for a successful evaluation is 2,500 and above. Reconciliation work is currently underway, but this figure is not expected to change. The contracted total was an ambitious target which partners have been working towards. Customers moving into employment or retaining, employment and those sustaining employment after 3 months work are still exceeding the expected profile.

### **Management Action**

- Monthly meetings are held with the provider where performance and any issues arising are discussed. An element of the contract is linked to performance.
- An exit strategy for the end of the trial is being developed to ensure there is no negative impact on customers
- A review is being carried out by an independent 3<sup>rd</sup> party to check that the trial is meeting IPS fidelity scales, informal feedback at this stage is very positive but awaiting final report.

## **2.1.2 Skills Bank**

Further programme detail is provided in **Appendix 2a**  
A full performance dashboard is provided at **Appendix 2b**

The Skills Bank is a deal between the government and the LEP aimed at delivering a new approach to workforce training, delivering of co-investment deals based upon a desired rate of return. The funding allocated to the Skills Bank initiative by government was £21.62m, over the years 2015-2021. The ESFA manage the contract with the Skills Bank Operator directly with a small amount of funding coming to the SCR executive to deliver its governance, data and communications responsibilities. The Skills Bank Operator for phase 1 was PWC and is Calderdale College for phase 2.

The contractual outputs and outcomes for Skills bank phase 2 are:

- 1575 Learner starts on education and training
- 1575 Employer/Learner referrals onto other provision

These are tracked in the Skills Bank dashboard (attached at Appendix 2b). Within these headline figures additional information is also collected, for example:

- No of Skills Deals submitted
- Value of employer contributions/size of business
- Learner Gender/ethnicity/age group

### **Performance Summary**

The project is currently behind expected target due to the roll over of learners from 2018-19 into 2019-20, although delivery has accelerated during the last 2 months with 917 planned starts to date.

### **Management Response**

Although the scheme was delayed actions have been put in place to accelerate delivery:

- Increase in Marketing and promotion with targeted marketing taking place
- Advertising on Radio Hallam to run until February 2020
- Issue of first Growth Hub newsletter with emphasis on Skills Bank
- Working with the Skills Bank operator to look at provision not currently offered in the region and different routes into the fund

### **2.1.3 Local Growth Fund (Skills Capital)**

Further programme detail is provided in **Appendix 3a**

A full performance dashboard is provided at **Appendix 3b**

Local Growth Fund was allocated to the LEP as part of three Growth Deals with Government. From a total programme of £360m, £28m was initially targeted at capital investment in the training infrastructure in colleges, universities or private provision (LGF was ringfenced by Government as focusing at the workforce market).

The outputs/outcomes sought from this investment are:

- Area of new/improved learning/training space – 23,290 sqm
- New specialist equipment - £7,530,977
- Learner starts – 37,716
- Apprenticeships – 15,287
- Increased income - £8,811,163
- Jobs created – 8

There have been four commissioning rounds seeking to co-invest in schemes to drive up participation in learning linked to growth sectors in SCR. The most recent commissioning round sought to co-invest in schemes that supported the delivery of higher-level skills in STEM (science, engineering, maths and technology). Investments made from all commissioning rounds are listed within the programme summary attached at Appendix 3a.

### **Performance summary**

Since Q1, 2 of the 3 projects at full approval are now contracted and in delivery. 1 pipeline project has withdrawn, and a second has significantly reduced the required grant. As a result, the estimated total expenditure of the programme has reduced from £33.6m in Q1 to £20.6m in Q2. The disaggregation of the headline target information to demographic level is ongoing, however 2 of returns remain outstanding. An interim summary of the demographic data is included at Appendix 3a, this is subject to further scrutiny which will inform future updates.

### **Management Action**

The disaggregated headline target information is being further analysed to consider trends and determine appropriate remedial action, where required. Where issues are highlighted for remedial action, change control will be followed.

## 2.1.4 The Enterprise Advisor Network

Further programme detail is provided in **Appendix 4a**  
A full performance dashboard is provided at **Appendix 4b**

The Enterprise Advisor Network, commissioned by the SCR Executive on behalf of the LEP, with funding from the Careers and Enterprise Company (CEC), focuses on supporting schools and colleges in SCR to ensure all pupils get multiple opportunities to learn from employers and gain meaningful first-hand experiences of the world of work. Outputs are:

- 5 FTE Enterprise Coordinator (EC), 1 FTE Opportunity Area (OA) EC, 1 Senior EC
- At least 100 schools and colleges in the network of which at least 74 mainstream schools and colleges of any type are matched to an Enterprise Advisor.
- 70% or higher Enterprise Advisor satisfaction in annual CEC survey 70% or higher school and college satisfaction in annual CEC survey

### Performance Summary

All contractible targets for the EAN from the Careers and Enterprise Company (CEC) have been achieved.

### Management Action

- Senior post role to provide co-ordination of the scheme in the SCR mirroring practice in other areas is now being undertaken internally at SCR. This is enabling consistency of approach and quality assurance across each of the 4 areas within the scheme.
- A scheme specific Steering Group will be in place in January 2020 involving senior managers in Local Authorities responsible for EAN delivery, business representatives, a Head Teacher representative, the CEC and SCR Executive to ensure effective delivery.

## 3. Implications

### 3.1 Financial

Working Win – Funding is claimed based on defrayal and or delivery of agreed outputs, any underperformance will therefore result in funding not being claimed and lost to the programme.

Skills Bank 2 – The MCA is not the accountable body for the Skills Bank Programme however delivery is closely monitored to maximise the drawdown and effectiveness of this available grant

### 3.2 Legal

Funding Agreements are in place for all projects/programmes where the MCA is the accountable body, where appropriate they include a payment clauses linked to performance.

### 3.3 Risk Management

Risks on all projects are recorded in a project Risk Register and mitigation actions are reviewed and escalated as appropriate. Risks are incorporated into the individual programme dashboards to enable members to have further oversight of these matters.

### 3.4 Equality, Diversity and Social Inclusion

All projects promote inclusivity to ensure residents across SCR can access support/opportunities regardless of where they live. A series of inclusive growth targets have recently been included in all new LGF approvals.

#### 4. Communications

4.1 All existing projects form part of the organisations communication plans.

#### 5. Appendices/Annexes

- 5.1 Appendix 1(a) (b) – Programme detail and Performance Dashboard Working Win.  
Appendix 2(a) (b) – Programme detail and Performance Dashboard Skills Bank.  
Appendix 3(a) (b) – Programme detail and Performance Dashboard LGF,  
Appendix 4(a) (b) – Programme detail and Performance Dashboard EAN

**REPORT AUTHOR  
POST**

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Performance**

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Telephone **0114 220 3473**

Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references:

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<b>Scheme Name:</b>	Working Win – Health Led Trial	
<b>Funder:</b>	Work and Health Unit – (NHS/DWP)	
<b>Programme value:</b>	£9,057,030	
<b>Deliverers and Contract Values:</b>	<p>South Yorkshire Housing Association - £6,559,000</p> <p>Various contracts with NHS England, Sheffield Clinical Commissioning Group and contracts to support marketing activities.</p>	
<b>Timescale:</b>	The trial launched in May 2018 and will conclude on 31 <sup>st</sup> October 2020	
<b>Geography covered:</b>	South Yorkshire and Bassetlaw	
<b>Description:</b>	<p>The Working Win trial has been launched by the City Region together with NHS England, the Department of Health and Social Care, and the Department for Work and Pensions. It will test out how effective a new type of holistic support is for people who could stay in work, or get a job, if they just had the right sort of support for physical or mental problems.</p> <p>Working Win creates a new service which takes a personalised and intensive approach to support, co-ordinating the resources and knowledge of employers and the health, employment and benefits agencies. The Health Led Trial commenced in May 2018, and is being delivered by South Yorkshire Housing Association (secured through a competitive tendered process and is due to conclude on 31st October 2020).</p>	
<b>Target Beneficiaries:</b>	People living in the trial geography, with a mild to moderate mental or physical health difficulty.	
<b>Outputs / Outcomes (2015 - 2028):</b>		
a-1.0	Starts on Health-Led Trial	3,600
b-2.0	3 Month Progression Payment	3,206
c-3.0	Job Starts	1,125
d-4.0	Job Sustainment	938
<b>ADDITIONAL INFORMATION TO END AUGUST 2019</b>		
32.9% of participants are 50+		
86.9% of participants are White/White British		
All districts show a slightly higher percentage of male participants, the exception being Sheffield where 52.3% of participants are female		
The top sectors for participants gaining employment are Wholesale and Retail and Health and Social work		

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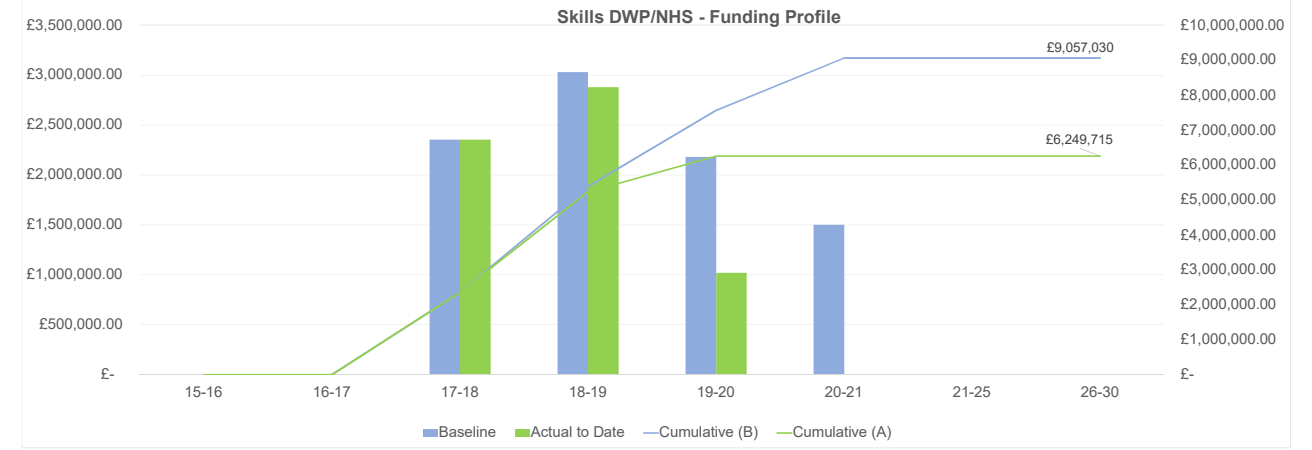
Financial Progress

DWP/NHS Funding	In Contract	Pending Contract
<b>£9,057,030</b>	£9,057,030	£0

	Total	Complete	In delivery	Pending Contract	Pipeline
Projects (No.)	1	0	1	0	0
DWP/NHS Funding (£)	£ 9,057,030.00	£0	£9,057,030	£0	£0

DWP/NHS Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£2,352,080	£3,026,645	£2,179,099	£1,499,206	£0	£0	<b>£9,057,030</b>
Actual to Date		£0	£0	£2,352,080	£2,876,241	£1,021,394	£0	£0	£0	<b>£6,249,715</b>
Forecast		£0	£0	£0	£0	£1,157,705	£1,499,206	£0	£0	<b>£2,656,911</b>
Variance		£0	£0	£0	<b>£-150,404</b>	£0	£0	£0	£0	<b>£-150,404</b>
% Progress		-	-	100%	95%	47%	0%	-	-	<b>69%</b>

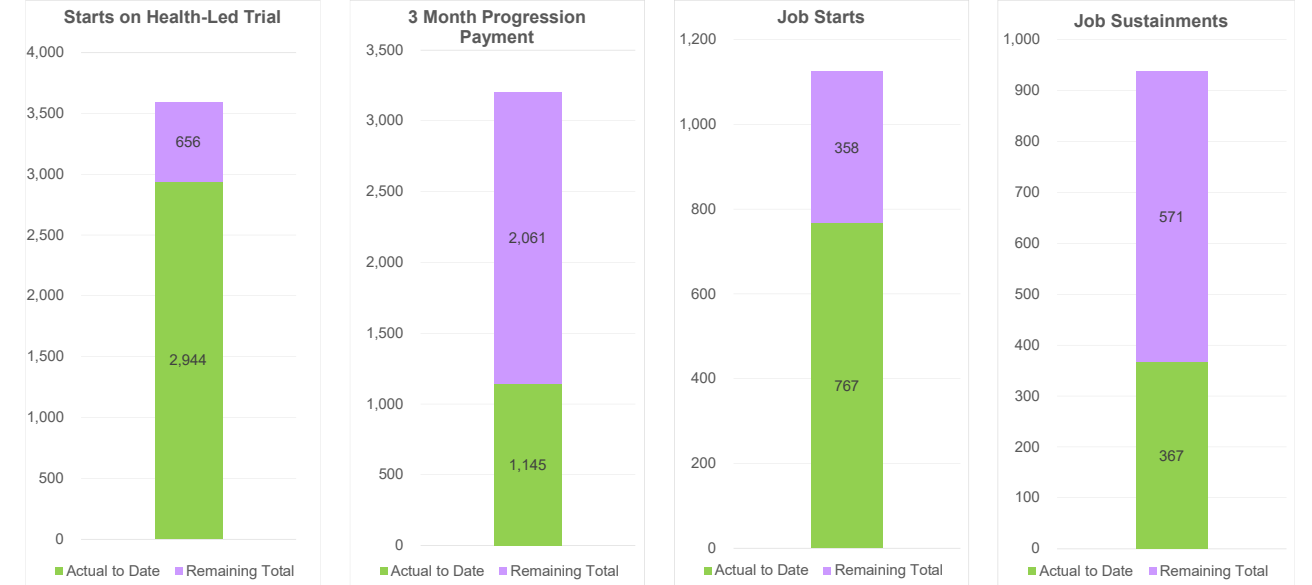
**Financial Progress Comments:**  
 The Health Led Trial commenced in May 2018, and is being delivered by South Yorkshire Housing Association (secured through a competitive tendered process). The contract contains a payment model which retains some funds against achievement of outputs.



Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
<b>Starts on Health-Led Trial</b>										
Baseline	-	0	0	0	1,429	2,171	0	0	0	3,600
Actual to Date	-	0	0	0	1,048	1,896	0	0	0	2,944
Forecast	-	0	0	0	0	0	0	0	0	0
Variance	-	0	0	0	<b>-381</b>	<b>-275</b>	0	0	0	<b>-656</b>
% Progress	-	-	-	-	73%	87%	-	-	-	82%
<b>3 Month Progression Payment</b>										
Baseline	-	0	0	0	738	2,468	0	0	0	3,206
Actual to Date	-	0	0	0	413	732	0	0	0	1,145
Forecast	-	0	0	0	0	860	0	0	0	860
Variance	-	0	0	0	<b>-325</b>	<b>-876</b>	0	0	0	<b>-1,201</b>
% Progress	-	-	-	-	56%	30%	-	-	-	63%
<b>Job Starts</b>										
Baseline	-	0	0	0	129	838	158	0	0	1,125
Actual to Date	-	0	0	0	259	508	0	0	0	767
Forecast	-	0	0	0	0	469	158	0	0	627
Variance	-	0	0	0	130	139	0	0	0	269
% Progress	-	-	-	-	201%	61%	0%	-	-	124%
<b>Job Sustainments</b>										
Baseline	-	0	0	0	0	355	583	0	0	938
Actual to Date	-	0	0	0	69	298	0	0	0	367
Forecast	-	0	0	0	0	210	583	0	0	793
Variance	-	0	0	0	69	153	0	0	0	222
% Progress	-	-	-	-	-	84%	0%	-	-	124%

**Outputs / Outcomes Comments:** Customers who have started on the trial is currently at 82% of the contracted total (3,600). Reconciliation work is currently being undertaken, but this figure is not expected to change much, as the referral window for the trial has now closed. The range for a successful evaluation is 2,500 and above, and as such, that target has been met. Customers moving into employment, moving into or retaining, employment and those sustaining employment after 3 months work are still exceeding the expected profile.

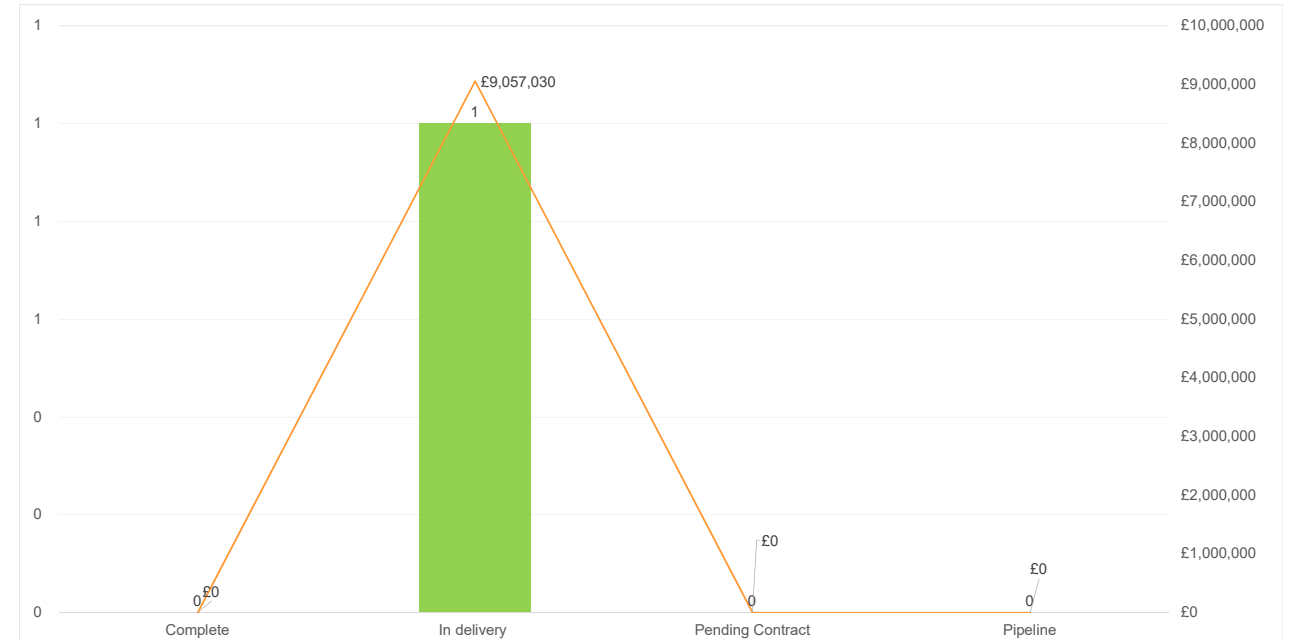


Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Loss of IPS Employment Specialists' due to natural wastage and end of trial.	Risk of restricted services to trial participants	Ongoing monitoring and redistribution of caseloads if required	4	3	12
2	Targets for Job outcomes and sustainments are not met	Negative impact on performance and evaluation of trial	SYHA specialists working with employers in the region to promote the service	3	3	9
3	Control group customers referred onto other IPS provision in the region	Risk that evaluation findings may result in being corrupted	Regular meetings held with SYHA to monitor risk that evaluation may be compromised	3	4	12

**Risk Assessment Comments:** Accepted by the Work & Health Unit of the above risks, but confidence expressed that the numbers and make-up of customers in the evaluation will prove to be useful.

Project Stages



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<b>Scheme Name:</b>	<b>Skills Bank 2</b>		
<b>Funder:</b>	Education and Skills Funding Agency		
<b>Programme value:</b>	£7,281,600		
<b>Deliverers and Contract Values:</b>	Calderdale College £5,386,150		
<b>Timescale:</b>	Initially a 14-month programme 2018-2020 with 1 year additional allocation		
<b>Geography covered:</b>	9 Local Authorities within SCR		
<b>Description:</b>	The aim of Skills Bank is to deliver a new approach to workforce training focusing on delivery of co-investment deals based on a desired rate of return. The approach is to co-invest in deals where there was a credible and demonstrable business growth story and a requirement for training to realise this growth.		
<b>Target Beneficiaries:</b>	Businesses within the Sheffield City Region		
<b>Outputs (2018-2020 contract):</b>			
a-1.0 Education and Training per learner			1575
B-2.0 Employer/Learner Referral to other provision/Skills Hub			1575
<b>ADDITIONAL INFORMATION TO DATE</b>			
		<b>Employer Applications received by District:</b>	
29.6% of individuals are 50+		Barnsley	28
55.9% of individuals are female		Bassetlaw	5
3.5% of individuals have declared a disability		Bolsover	2
11% of individuals have no prior qualifications		Chesterfield	12
7.6% of individuals are lone parents		Derbyshire Dales	5
73.3% of learners are English/Welsh/Scottish/Northern Irish/ British		Doncaster	20
		NE Derbyshire	3
		Rotherham	13
		Sheffield	73

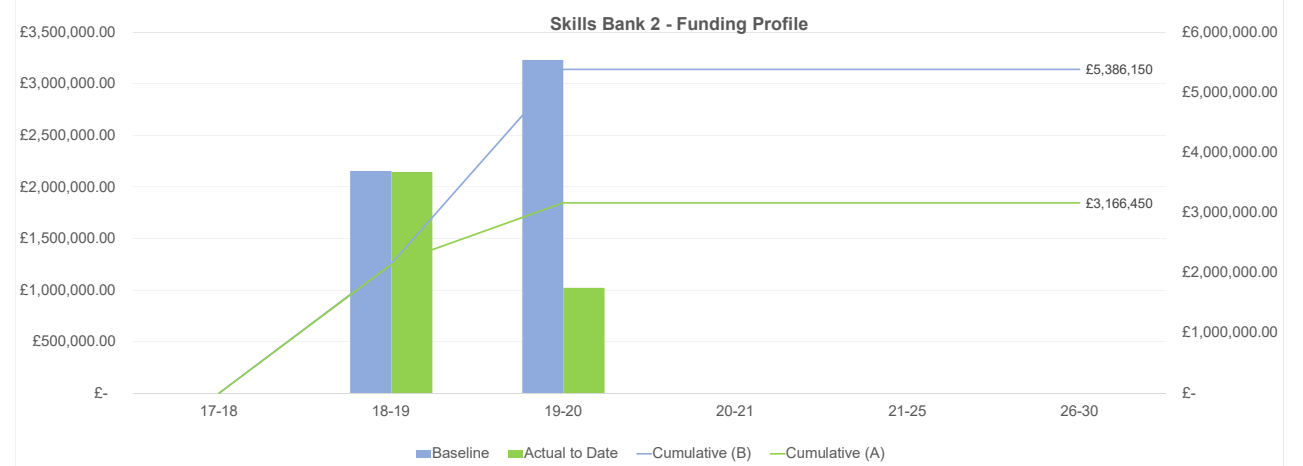
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### Financial Progress

ESFA Funding	In Contract	Pending Contract	Projects (No.)	Total	Complete	In delivery	Pending Contract	Pipeline
<b>£5,386,150</b>	£5,386,150	£0	1	£ 5,386,150.00	£0	£5,386,150	£0	£0

ESFA Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£0	£2,155,000	£3,231,150	£0	£0	£0	<b>£5,386,150</b>
Actual to Date		£0	£0	£0	£2,143,750	£1,022,700	£0	£0	£0	<b>£3,166,450</b>
Forecast		£0	£0	£0	£0	£2,208,450	£0	£0	£0	<b>£2,208,450</b>
Variance		£0	£0	£0	<b>-£11,250</b>	£0	£0	£0	£0	<b>-£11,250</b>
% Progress		-	-	-	99%	32%	-	-	-	<b>59%</b>

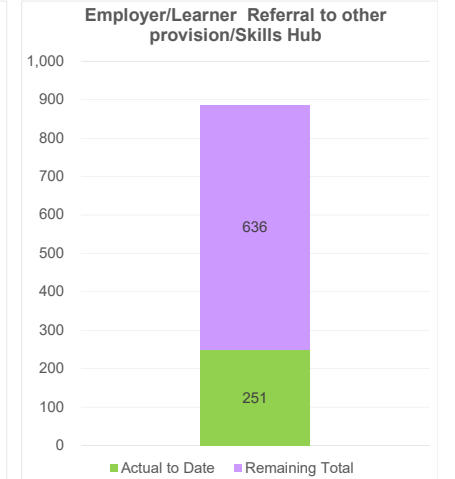
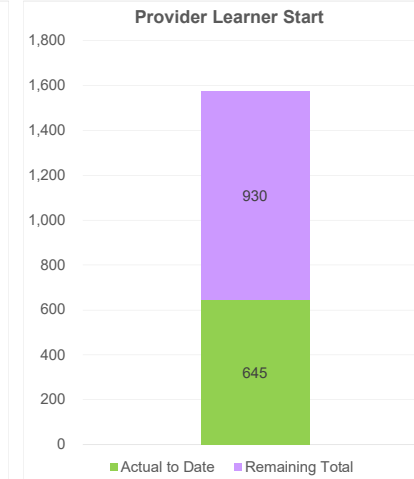
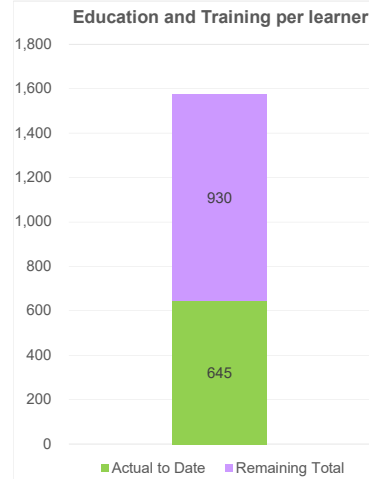
**Financial Progress Comments:** Project is being delivered by Calderdale College (secured through a competitive tendered process). Delivery commenced February 2019 and is due to conclude on 31st March 2020. Skills Bank 2 was profiled to start delivery in 2018/19 but due to procurement delays with the Education and Skills Funding Agency (ESFA), who are the contracting authority for this programme it didn't go live until Feb 2019 which meant delivery of learner targets for that year were a challenge. We worked with the ESFA to roll over learner starts into 2019/20 which means they are now behind profile. We are working closely with Calderdale College who are the managing agent to develop effective marketing and stakeholder interventions to boost referrals.



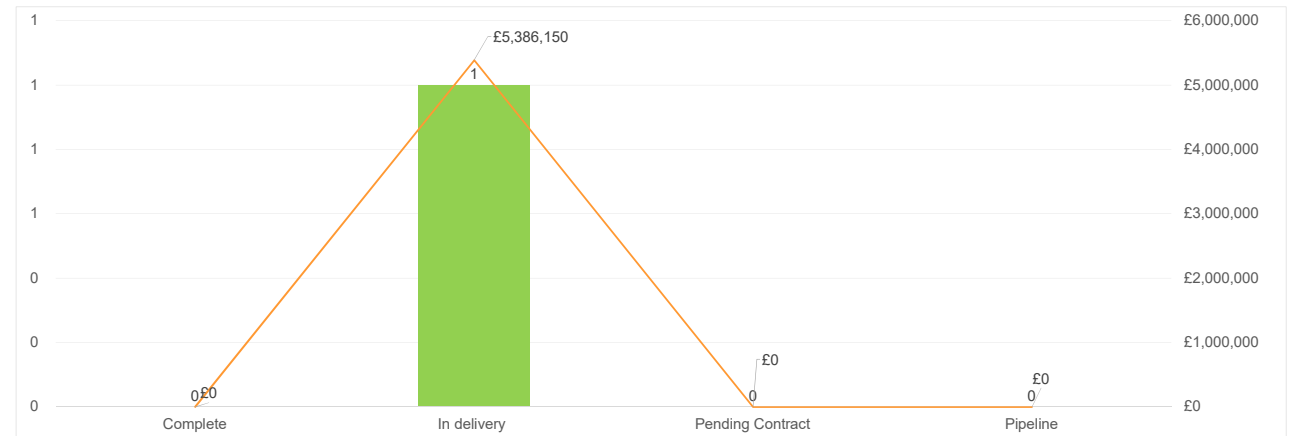
### Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
<b>Education and Training per learner</b>										
Baseline	-	0	0	0	200	1,375	0	0	0	1,575
Actual to Date	-	0	0	0	195	450	0	0	0	645
Forecast	-	0	0	0	0	925	0	0	0	925
Variance	-	0	0	0	<b>-5</b>	0	0	0	0	<b>-5</b>
% Progress	-	-	-	-	98%	33%	-	-	-	100%
<b>Provider Learner Start</b>										
Baseline	-	0	0	0	200	1,375	0	0	0	1,575
Actual to Date	-	0	0	0	195	450	0	0	0	645
Forecast	-	0	0	0	0	925	0	0	0	925
Variance	-	0	0	0	<b>-5</b>	0	0	0	0	<b>-5</b>
% Progress	-	-	-	-	98%	33%	-	-	-	100%
<b>Employer/Learner Referral to other provision/Skills Hub</b>										
Baseline	-	0	0	0	200	687	0	0	0	887
Actual to Date	-	0	0	0	200	51	0	0	0	251
Forecast	-	0	0	0	0	636	0	0	0	636
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	100%	7%	-	-	-	100%

**Outputs / Outcomes Comments:** Due to the delay in the start of the project the ESFA agreed to roll over learner starts into 2019/20 which means the project is now behind profile. Actions have been put in place to accelerate delivery and these include a round table with businesses, discussions with high profile business in the region to provide strategic training sessions to other businesses, changes in internal management and an increase in marketing and promotion. **Planned starts for 2019/20 currently stand at 917.**



### Project Stages



### Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Inability to deliver outputs	Loss of funding for the region	Refocus of Skills Advisors and targeted marketing campaign	2	4	8
2	Lack of funding for 20/21 due to 1 year spending review	Skills Bank unable to operate after March 20 resulting in reputational damage	On-going communication with ESFA	3	4	12

<b>Risk Assessment</b>	<b>Risk Assessment Comments:</b> Verbal updates regarding funding for 20/21 are been received frequently from the ESFA however no formal written decision has been given.
<b>12</b>	

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<b>Scheme Name:</b>	Skills Capital Programme			
<b>Funder:</b>	Local Growth Fund			
<b>Programme value:</b>	<ul style="list-style-type: none"> <li>Indicative allocation of £28m</li> <li>Current programme value of £20.6m including funding approvals totalling £16.1m, of which £15.6 is contracted, with a remaining pipeline value of £4.4m</li> </ul>			
<b>Deliverers and Contract Values:</b>	<b>Promoter</b>	<b>Projects</b>	<b>Funding</b>	<b>Status</b>
	North Nottinghamshire College	NNC Refurbishment	308,055	Complete
	Doncaster Metropolitan Borough Council	National College for High Speed Rail	6,000,000	In Delivery
	RNN Group	Centre for High Level Skills	3,513,134	In Delivery
	Sheffield Hallam University	Capacity Building for Degree Apprenticeships inc STEM	500,000	In Delivery
	Sheffield College	Increased Advanced & Higher-Level Skills	152,487	In Delivery
	Chesterfield College	Infirmity Road Project	243,000	In Delivery
	National Fluid Power Centre	Advancements in Integrated Systems	132,500	In Delivery
	RNN Group	Motor Vehicle and IT Curriculum Growth Plan	185,500	In Delivery
	Doncaster College	Specialist VFX Training Equipment	906,000	In Delivery
	Sheffield College	Digital Engineering Skills Development Network	3,712,655	In Delivery
	Sheffield UTC	From Teenager to Employee	494,900	Pending Contract
	Doncaster UTC	Doncaster UTC	150,000	Pipeline
	Sheffield Hallam University	Digital Innovation Partnership (DIP) Technology Hubs	1,718,940	Pipeline
	Barnsley College	Digital Innovation Hub	2,590,000	Pipeline
	<b>Total LGF Programme</b>		<b>20,609,449</b>	
<b>Timescale:</b>	2015 - 2030			
<b>Geography covered:</b>	Sheffield City Region			
<b>Description:</b>	Local Growth Fund was allocated to the LEP as part of three Growth Deals with Government. From a total programme of £360m, £28m was indicatively targeted at capital investment for training infrastructure in colleges, universities or private provision to stimulate increased learner starts and apprenticeships.			
<b>Target Beneficiaries:</b>	Not in education, employment or training age 14+ / Underrepresented groups / 16 – 18 / 19 – 24 / 24+ Adults			
<b>Outputs / Outcomes:</b>				
	<b>Project Outcomes</b>	<b>Baseline</b>	<b>% Progress</b>	
	Area of New/Improved Learning/Training Floorspace (sqm)	23,290	52%	
	New Specialist Equipment (£)	7,530,977	8%	
	Learner Starts	37,716	9%	
	Apprenticeships	15,287	12%	
	Increased Income (£)	8,811,163	29%	
	Jobs Created	8	0%	
<b>Demographic Data</b> - Disaggregation of the Learner Starts and Apprenticeships is ongoing therefore the following summary should be considered interim. Further scrutiny and inclusion of 2 outstanding returns will enable a robust summary to be provided at a future date.				

Demographic	%
Male	84%
Female	16%
Apprenticeships Learners	33% 67%
Skill Level 0	11%
Skill Level 1	12%
Skill Level 2	3%
Skill Level 3	56%
Skill Level 4	17%
Skill Level 5	1%
Skill Level 6	0%
Skill Level 7	0%
Age NEET 14 16	1%
Age 16-18	45%
Age 19-24	18%
Age 25-40	7%
Age 41-49	2%
Age 50+	1%
Not Known/ Provided	26%
FE College	86%
HE University	14%
Barnsley	2%
Doncaster	13%
Rotherham	31%
Sheffield	30%
Bassetlaw	11%
NE Derbyshire	10%
Chesterfield	1%
Bolsover	0.5%
Derbyshire Dales	0.5%
Outside SCR	1%

Demographic	%
No Health Problem/ Disability	58%
Have a Health Problem Disability	12%
Not Known/ Provided	27%
Prefer not to say	3%
Progressed to Employment	60%
Progressed to Further Education	3%
Progressed to Higher Education	5%
Progressed to Apprenticeship	2%
Unknown	29%
Other	1%
Completed/ Achieved	85%
Completed/ Not Achieved	2%
Completed/ Unknown Outcome	4%
Withdrawn	9%
Arab	1%
Asian / Asian British – Bangladeshi	0%
Asian /Asian British – Chinese	0%
Asian/Asian British - Any other Asian background	0%
Asian / Asian British – Indian	0%
Asian / Asian British – Pakistan	4%
Black / Black British – African	1%
Black / Black British – Any Other Black Background	0%
Black / Black British – Caribbean	0%
Mixed/ Multiple ethnic group - other	1%
Mixed/ Multiple ethnic group - white and Asian	1%
Mixed/ Multiple ethnic group - White and Black African	0%
Mixed/ Multiple ethnic group - White and Black Caribbean	1%
White - British	59%
White - Any other white background	3%
White - Gypsy or Irish Traveller	0%
White - Irish	1%
Not Known / Provided	27%
Other	1%



# Skills LGF Dashboard

Executive Board: SKILLS - Local Growth Fund

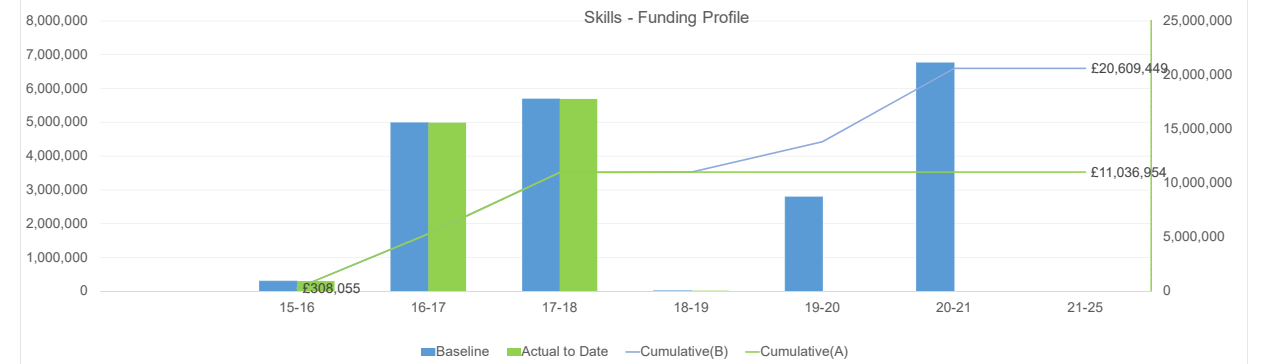
This Quarter: Q2 2019-20

## Financial Progress

Indicative Local Growth Fund Allocation	In Contract	Pending Contract	Projects (No.)	Total	Complete	In Delivery	Pending Contract	Pipeline
£28,000,000	£15,655,609	£494,900	14	£20,609,449	£308,055	£15,347,554	£494,900	£4,458,940

Local Growth Funding	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		£308,055	£5,000,000	£5,700,844	£28,055	£2,801,070	£6,771,425	£0	£0	£20,609,449
Actual to Date	£ -	£308,055	£5,000,000	£5,700,844	£28,055	£0	£0	£0	£0	£11,036,954
Forecast		£0	£0	£0	£0	£2,801,070	£6,771,425	£150,000	£0	£9,572,495
Variance		£0	£0	£0	£0	£0	£0	£150,000	£0	£0
% Progress		100%	100%	100%	100%	0%	0%	-	-	54%

**Comments:**  
3 projects totalling £5.1m were pending contract in Q1, 2 of these are now in delivery. 1 project valued at £2.6m has been withdrawn (DRIVE) and 1 project has reduced their LGF request from £12m to £1.7m (Digital Innovation Partnership), as a result the estimated total expenditure has reduced from £33.6m in Q1 to £20.6m in Q2. The total value of committed projects is £15.6m, with £495K pending contract and a further £4.4m in the pipeline.



## Outcomes

Area of New/ Improved Learning/ Training Floorspace (sqm)	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		1,635	7,213	0	3,302	1,825	13,038	0	0	27,013
Actual to Date		1,635	7,213	0	3,302	0	0	0	0	12,150
Forecast		0	0	0	0	1,825	13,038	0	0	14,863
Variance		0	0	0	0	0	0	0	0	0
Progress towards forecast		100%	100%	-	100%	0%	0%	-	-	45%

New Specialist Equipment (£)	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		0	0	594,811	0	2,170,491	3,315,675	2,300,000	0	8,380,977
Actual to Date		0	0	594,311	0	0	0	0	0	594,311
Forecast		0	0	0	0	2,170,491	3,315,675	2,300,000	0	7,786,166
Variance		0	0	-500	0	0	0	0	0	-500
Progress towards forecast		-	-	100%	-	0%	0%	0%	-	7%

Learner Starts	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		0	0	450	2,945	3,177	3,528	16,897	12,907	39,904
Actual to Date		0	0	264	3,097	0	0	0	0	3,361
Forecast		0	0	0	0	3,059	3,516	16,760	12,907	36,242
Variance		0	0	-186	152	-118	-3,528	137	0	-301
Progress towards forecast		-	-	59%	105%	0%	0%	0%	0%	8%

Apprenticeships	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		0	0	141	325	598	1,412	6,968	6,155	15,599
Actual to Date		0	0	141	1,715	0	0	0	0	1,856
Forecast		0	0	0	0	598	1,412	6,968	6,155	15,133
Variance		0	0	0	0	0	-1,412	0	0	1,390
Progress towards forecast		-	-	100%	528%	0%	0%	0%	0%	12%

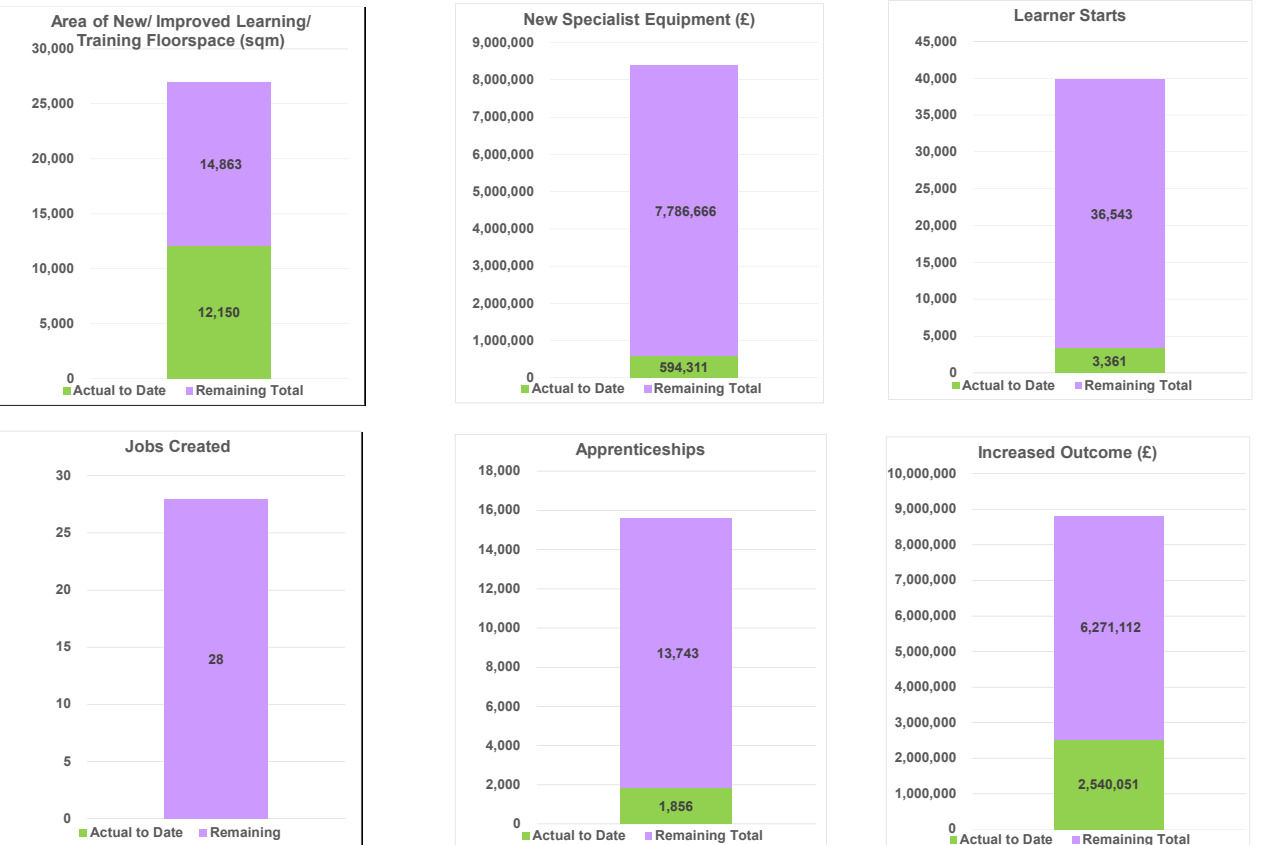
  

Increased Income (£)	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		0	0	0	1,235,621	1,337,430	0	0	6,238,112	8,811,163
Actual to Date		0	0	0	1,237,621	1,302,430	0	0	0	2,540,051
Forecast		0	0	0	0	45,000	0	0	6,238,112	6,283,112
Variance		0	0	0	2,000	10,000	0	0	0	12,000
Progress towards forecast		-	-	-	100%	97%	-	-	0%	29%

Jobs Created	This Quarter	Financial Year								
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	Total
Baseline		0	0	0	0	8	20	0	0	28
Actual to Date		0	0	0	0	0	0	0	0	0
Forecast		0	0	0	0	6	22	0	0	28
Variance		0	0	0	0	-2	-20	0	0	0
Progress towards forecast		-	-	-	-	0%	0%	-	-	0%

**Outputs/Outcomes Comments:**  
The inclusion of pipeline projects to the dashboard has increased the forecast figures across the outcomes, nevertheless progress generally remains on track overall. Management action is ongoing to disaggregate learner starts and apprenticeships down to demographic data. An interim overview has been provided within the programme summary however the data gathered to date is pending updates from 2 outstanding returns and is subject to further scrutiny.



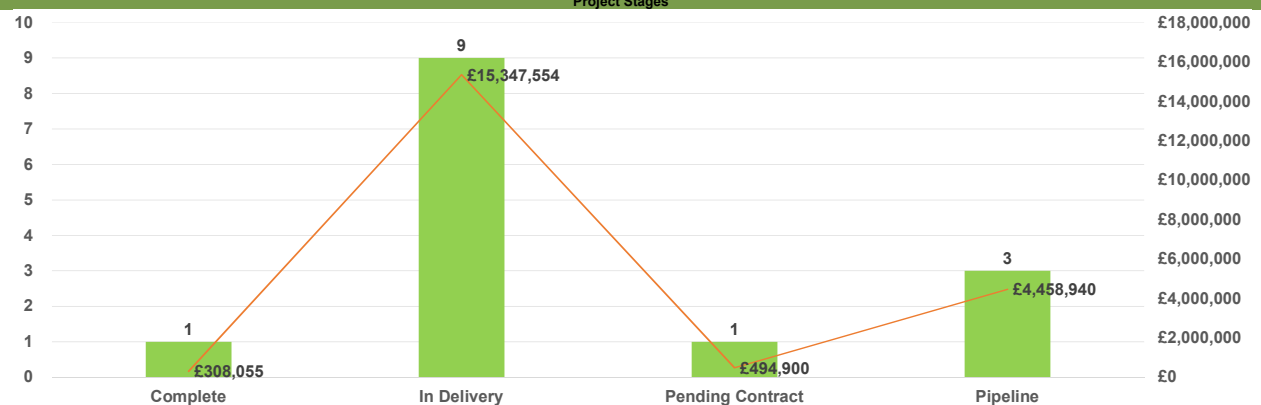
## Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	The impact of Brexit on project costs e.g. exchange rate fluctuations.	Exchange Rate fluctuations will have a dramatic impact on the viability of a project if not managed carefully	We will try to ensure that suppliers quote in GBP and that prices are fixed for the duration of the scheme.	3	3	9
2	Projects fail to secure SCR funding	No funding means the projects will not go ahead and puts the whole investment at risk.	Treat the risk - produce a valid business case that ensures projects are viable to reduce the likelihood of the risk occurring.	2	3	6
3	Number of students below anticipated growth rate	Reputation - ability to attract future funding	Curriculum to work to improve retention and to continue momentum in future years.	2	3	6

**Risk Assessment**  
**A**

**Risk Assessment Comments:** The risk rating has increased from Amber/Green for Q1 given the concerns regarding cost increases resultant from Brexit for projects in delivery and the reduction/removal of pipeline projects. Furthermore, the disaggregation exercise has highlighted aspects of delivery that require further scrutiny.

## Project Stages



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<b>Scheme Name:</b>	<b>Enterprise Advisor Network</b>
<b>Funder:</b>	Careers and Enterprise Company (CEC)
<b>Programme value:</b>	£360,000
<b>Deliverers and Contract Values:</b>	<p>Barnsley Metropolitan Borough Council - £26,362                  Doncaster Chamber of Commerce - £36,037                  Rotherham Borough Council - £41,548                  Sheffield City Council - £103,289                  Doncaster Chamber of Commerce Opportunity Area Network - £50,000</p> <p>None of the partners drew down the full contract values in the academic year 18/19. Any unclaimed funds cannot be carried over into the 19/20 academic year, and as such are lost. Of the balance remaining, £50,000 per annum had been set aside for Opportunity Area Network (OAN) activities. However, Doncaster Chamber were able to utilise the previous OAN grant of £73,500, meaning the £50,000 for 18/19 was not drawn down.</p>
<b>Timescale:</b>	1 <sup>ST</sup> September 2018 to 31 <sup>st</sup> August 2020
<b>Geography covered:</b>	South Yorkshire
<b>Description:</b>	The Careers and Enterprise Company fund the City Region to deliver a small programme, the Enterprise Advisor Network, with a clear focus on improving performance against benchmarks 5 and 6 only. This programme provides a brokerage between schools, colleges and employers to enable the schools to provide their students with meaningful interactions with employers.
<b>Target Beneficiaries:</b>	Secondary schools and colleges across South Yorkshire
<b>Outputs (2018-2020 contract):</b>	
<p>a-1.0 At least 75 mainstream schools &amp; colleges of any type are matched to an EA</p> <p>b-2.0 Full coverage - 82 mainstream schools &amp; colleges offered access to the network and an EA match</p> <p>c-3.0 At least 100 schools &amp; colleges (of any type) matched with a similar number of EA's</p>	

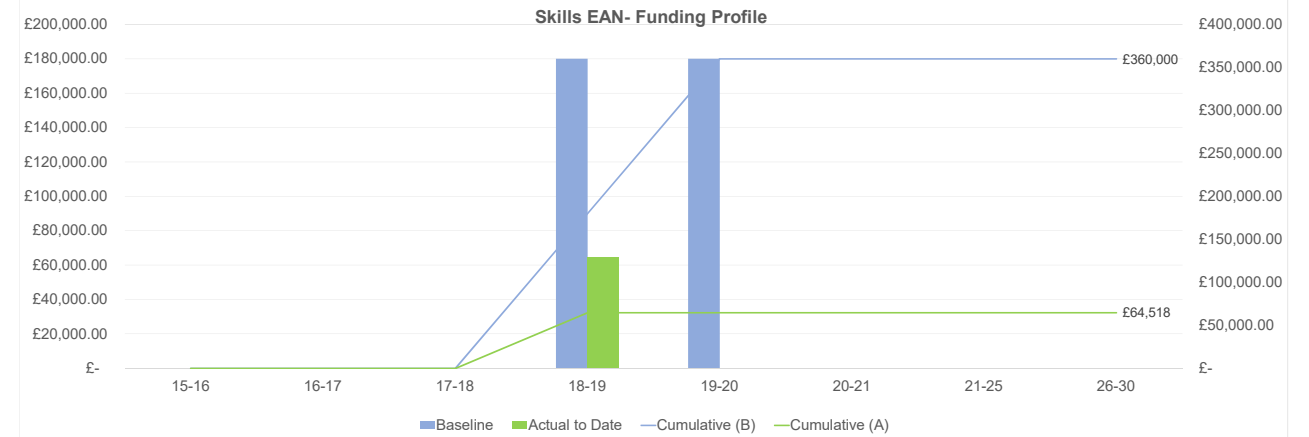
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Financial Progress

Careers Enterprise Company Funding	In Contract	Pending Contract	Projects (No.)	Total	Complete	In delivery	Pending Contract	Pipeline
<b>£360,000</b>	£360,000	£0	1	£360,000	£0	£360,000	£0	£0

Careers Enterprise Company Funding	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
Baseline		£0	£0	£0	£180,000	£180,000	£0	£0	£0	<b>£360,000</b>
Actual to Date		£0	£0	£0	£64,518	£0	£0	£0	£0	<b>£64,518</b>
Forecast		£0	£0	£0	£18,135	£180,000	£0	£0	£0	<b>£198,135</b>
Variance		£0	£0	£0	<b>-£97,347</b>	£0	£0	£0	£0	<b>-£97,347</b>
% Progress		-	-	-	36%	0%	-	-	-	18%

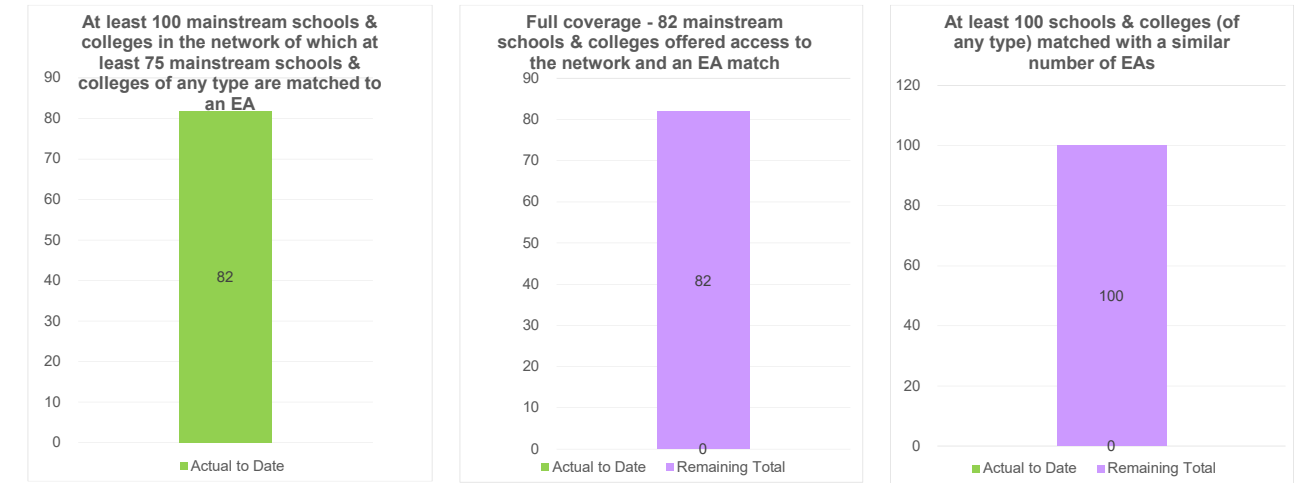
**Financial Progress Comments:**  
Growth of the Enterprise Adviser Network across South Yorkshire. Access to the EA Network to every mainstream school and FE college by 2020. Please Note, funding and targets are across academic years (i.e., September to August) rather than financial years.



Outputs / Outcomes

	This Quarter	Financial Year								Total
		15-16	16-17	17-18	18-19	19-20	20-21	21-25	26-30	
<b>At least 100 mainstream schools &amp; colleges in the network of which at least 75 mainstream schools &amp; colleges of any type are matched to an EA</b>										
Baseline	-	0	0	0	75	0	0	0	0	75
Actual to Date	-	0	0	0	82	0	0	0	0	82
Forecast	-	0	0	0	0	0	0	0	0	0
Variance	-	0	0	0	7	0	0	0	0	7
% Progress	-	-	-	-	109%	-	-	-	-	109%
<b>Full coverage - 82 mainstream schools &amp; colleges offered access to the network and an EA match</b>										
Baseline	-	0	0	0	0	82	0	0	0	82
Actual to Date	-	0	0	0	0	0	0	0	0	0
Forecast	-	0	0	0	0	82	0	0	0	82
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	-	0%	-	-	-	0%
<b>At least 100 schools &amp; colleges (of any type) matched with a similar number of EAs</b>										
Baseline	-	0	0	0	0	100	0	0	0	100
Actual to Date	-	0	0	0	0	0	0	0	0	0
Forecast	-	0	0	0	0	100	0	0	0	100
Variance	-	0	0	0	0	0	0	0	0	0
% Progress	-	-	-	-	-	0%	-	-	-	0%

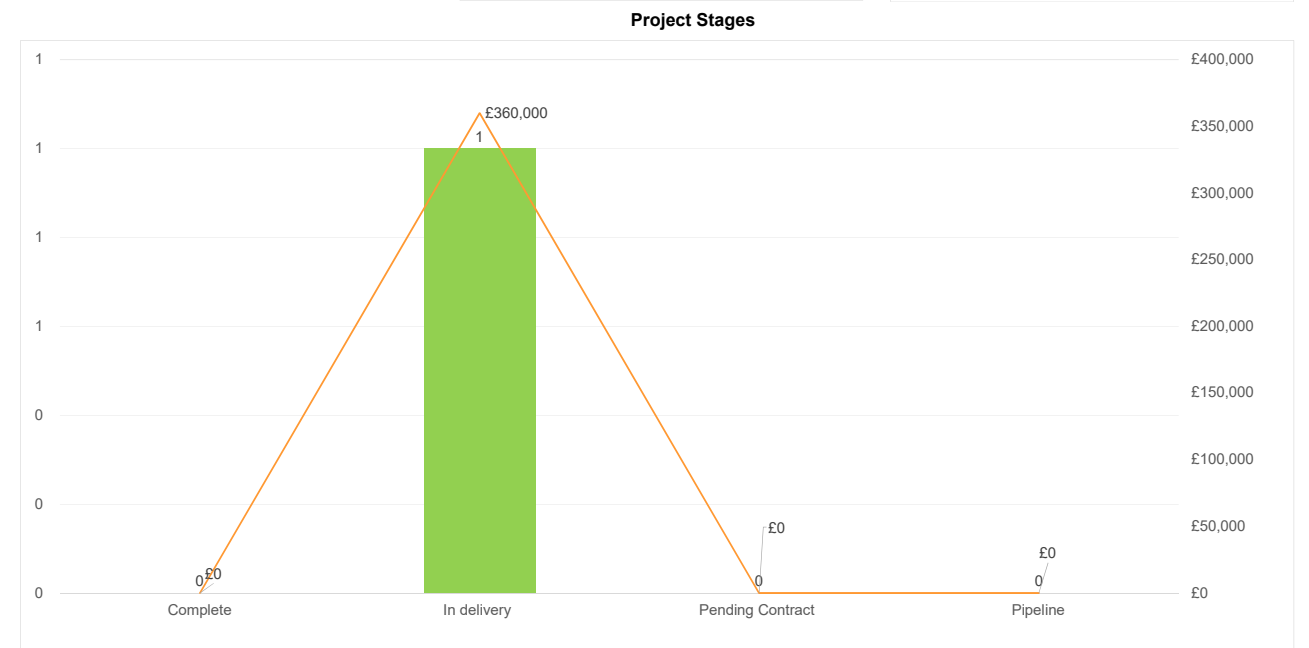
**Outputs / Outcomes Comments:**  
All contractible targets from the Careers and Enterprise Company (CEC) have been met apart from the targets around school achievement of Gatsby Benchmark 5 and 6, however progress is being made against these. In the academic year 18/19, a 12% increase against Benchmark 5 has been recorded, whilst a marginal increase against Benchmark 6 has also been recorded. We continue to work closely with the CEC to understand the cold spots in schools where achievement of these benchmarks has been a challenge and targeting activity more specifically. We are also working with the team to understand the impact of activity and how it is supporting team, utilising data provided by the CEC. The Gatsby Benchmarks are a framework of 8 guidelines that define the best careers provision in schools and colleges. The National Careers Strategy is built around them. The Careers and Enterprise Company fund the City Region to deliver a small programme, the Enterprise Adviser Network, with a clear focus on improving performance against benchmarks 5 and 6 only. This programme provides a brokerage between schools, colleges and employers to enable the schools to provide their students with meaningful interactions with employers.



Risk Log

Risk No.	Risk Event	Consequence	Mitigation	Likelihood (1-5)	Impact (1-5)	Score (1-25)
1	Failure to hit Gatsby targets	Quality of service provided to end users might suffer as a result.	MOU forms revised, requesting Compass reports 3 times a year, to enable more regular monitoring of situation. Events to share best practice. Work more closely with	3	2	6
2	Failure to match schools & colleges with a suitable number of Enterprise Advisors	Targets set by CEC will not be achieved; schools and colleges will miss out on valuable careers advice and guidance.	Continue to drive project through Senior Co-ordinator, and wider Enterprise Advisor teams, to ensure targets are met.	2	4	8
3	Failure to maximise Kickstart funding	EAN Network across South Yorkshire will not get the boost the funding can provide.	Working with partners to ensure they are clear on what is eligible spend on Kickstart, what activities they can carry out and claim for through this funding.	2	3	6

**Risk Assessment**  
7  
**Risk Assessment Comments:**  
Potential risk of not making the most of the Enterprise Adviser Network, due to underutilisation of Kickstart funding. Work ongoing to minimise impact of other risks.



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